

# Notification of the Assessor's Ordinance for the Town of Mercer

---

Adopted February 6, 1992  
Last Revised February 26, 2026  
DRAFT To be amended March 7, 2026

ENACTED: \_\_\_\_\_  
Date

EFFECTIVE: \_\_\_\_\_  
Date

CERTIFIED BY: \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Note:

Text with **strike through (red)** is to be eliminated.

The text **in blue** is new text to be added with the amendment.

Clerk Initials and Date Here: \_\_\_\_\_

**NOTIFICATION OF ASSESSORS ORDINANCE  
OF THE TOWN OF MERCER, MAINE**

**SECTION 1. TITLE AND PURPOSE**

This ordinance shall be known as the “Notification of Assessors Ordinance of the Town of Mercer, Maine,” and will be referred to herein as, “this Ordinance.” It is enacted by the inhabitants of the Town of Mercer to help achieve fair taxation by requiring that the Assessors be notified of any new taxable ~~real property~~ structure created within the Town by the construction, expansion, or placement, ~~or relocation~~ of any dwelling or other structure of value, as specified in this Ordinance.

Note: This **IS NOT** a building code. It imposes absolutely no regulations or standards with which buildings must comply.  
This **IS NOT** a building permit. There is no application, review, or cause for denial or restriction.  
~~It~~-This Ordinance simply requires that the Assessors be notified of whatever new ~~real property~~ structure is built, ~~or moved into town~~, or existing property renovated.

**SECTION 2. ~~AUTHORITY~~ DEFINITIONS**

2.1 The term, “Assessors,” as used in this Ordinance refers to the duly elected Municipal Officers acting as the Town of Mercer’s Select Board.

2.2 The term STRUCTURE refers to: Anything built for the support, shelter or enclosure of persons, animals, goods or property of any kind, together with anything constructed or erected with a fixed location on or in the ground, attached or unattached, but exclusive of fences and utility poles, wiring and other aerial equipment normally associated with service drops as well as guying and guy anchors. The term includes structures temporarily or permanently located, such as decks, patios, and Quonset-hut style shelters. Also, for floodplain management purposes, a walled and roofed building such as a gas or liquid storage tank that is principally above ground is also a structure. A structure does not include subsurface waste water disposal systems as defined in Title 30-A, section 4201, subsection 5; geothermal heat exchange wells as defined in Title 32, section 4700-E, subsection 3-C; or wells or water wells as defined in Title 32, section 4700-E, subsection 8.

Clerk Initials and Date Here: \_\_\_\_\_

**SECTION 3. ADMINISTRATION AUTHORITY:**

- 3.1 This Ordinance is enacted pursuant to the authority given the Town in 30-A M.R.S.A. 3001 (Home Rule)
- 3.2 The effective date of this Ordinance shall be ~~April 2, 1992~~, by vote of the legislative body of the Town of Mercer. **March 7, 2026.**
- 3.3 This Ordinance shall in no way impair or remove the necessity of compliance with any other rule, regulation, by-law, permit, or provision of law, **including all Town of Mercer Ordinances and State laws and/or codes.**
- 3.4 This Ordinance shall apply to the construction, **or placement, ~~or relocation~~** of any dwelling or other structure of value, including mobile homes, which occupies a floor area in excess of 150 square feet, and to any expansion in excess of 150 square feet of any existing dwelling or other structure ~~of value~~. It shall not apply to travel trailers, campers, or the like, unless as per defined by law.

**SECTION ~~3.~~ 4. ADMINISTRATION:**

- 4.1 Notification of new taxable, real **property structures**, as specified above, shall be provided to the Assessors ~~before the annual date of assessment, April 1, following the creation of the property.~~ **BEFORE** construction, of any kind, begins.
- 4.2 Notification of Assessors ~~forms will be available from the Town Clerk at the Town Office. They need only be completed and submitted to the Clerk, who shall maintain a file of them for the Assessors' reference.~~ forms will be available from the Town Clerk, at the Town Office and also on the Town's official website. They need only be completed and submitted to the Clerk, who shall file and notify the Assessors and the Code Enforcement Officer (CEO).
- 4.3 No fee shall be required, no standards imposed, nor any inspection of any structure be made, except for the purpose of assessing.
- 4.4 The CEO shall enforce the provisions of this Ordinance, with the assistance of the Assessors.
- 4.5 The CEO shall immediately report any violations of this Ordinance to the Assessors.
- 4.6 Notification of Assessors forms may include, but not be limited to:
  - a. a copy of applicable deed
  - b. a sketch showing location and layout of proposed structure(s);
  - c. for new dwellings, proposed septic system location, design, intended use and capacity;
  - d. for conversion of seasonal to year-round use, evidence that the existing subsurface disposal system meets the standards of the Maine State Plumbing code or that the site conditions will permit the installation of a

Clerk Initials and Date Here: \_\_\_\_\_

system that meets the requirements of the Plumbing Code, if the present system malfunctions;

e. shoreland zoning permit for construction within the shoreland district, if applicable.

4.7 It shall be the duty of the CEO, working in conjunction with the Assessors, to enforce the provisions of this Ordinance. If the CEO shall find that any provision of this Ordinance is being violated, he shall issue a *Notice of Violation* to the person responsible for such violation and notify them of the need to comply within 30 days of receiving said *Notice of Violation*.

4.8 The Notification of Assessors form shall be valid for a period of two (2) years from date of issuance.

#### **SECTION ~~4.~~ 5. FAILURE TO COMPLY:**

5.0 A fine of ~~\$25.00~~ **\$500.00** shall be imposed by the Municipal Officers for failure to comply with a *Notice of Violation* ~~the provisions of this Ordinance.~~

#### **SECTION ~~5.~~ 6. VALIDITY AND AMENDMENTS:**

6.1 Should any section or provision of this Ordinance be declared by any court to be invalid, such decision shall not invalidate any other section or provisions.

6.2 This Ordinance may be amended by majority vote of the Town at any Town Meeting, the warrant for which gives notice of the proposed change.

#### **SECTION 7. APPEALS:**

7.1 A decision of the Assessors may be taken within 30 days to the Appeals Board in accordance with Title 30-A-MRSA, Section 2691.

**ATTEST:** A true copy of an ordinance entitled, "Notification of Assessors Ordinance of the Town of Mercer Maine," as certified to me by the Municipal Officers of Mercer on ~~the 6<sup>th</sup> day of February, 1992.~~ the 7<sup>th</sup> day of March, 2026.

**SIGNATURE:**

**Jennifer Hebert**

**Town of Mercer Clerk**

Clerk Initials and Date Here: \_\_\_\_\_